



Office of the Clerk  
**United States Court of Appeals  
for the Armed Forces**  
450 E Street, Northwest  
Washington, D.C. 20442-0001

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August 23, 2018

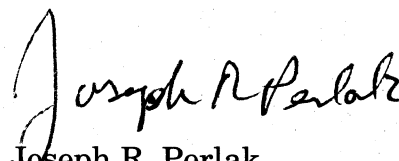
**MEMORANDUM FOR DIRECTORS OF THE APPELLATE DIVISIONS**

**Subject: Orientation Session for New Attorneys**

To assist new appellate counsel in their practice before the Court, as well as any others who desire to attend, Mr. David Anderson, the Chief Deputy Clerk, and I will be offering an orientation session on Tuesday, September 25, 2018, at 0930 in the courtroom of the U.S. Court of Appeals for the Armed Forces, 450 E Street, NW, Washington, DC.

Topics will include the Court's Rules of Practice and Procedure, bar admission, drafting and filing of pleadings, the petition process, electronic filing, the Court's website, Project Outreach, and a question and answer session.

To assist us with planning and providing for sufficient handouts, I would appreciate it if you would contact my paralegal, Ellen Rambo-Wilson at (202) 761-7364, with the number attending from your division by Friday, September 21, 2018.

  
Joseph R. Perlak  
Clerk of the Court