



Office of the Clerk
**United States Court of Appeals
for the Armed Forces**

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August 1, 2017

MEMORANDUM FOR DIRECTORS OF THE APPELLATE DIVISIONS

Subject: Orientation Session for New Attorneys

To assist new appellate counsel in their practice before the Court, as well as any others who desire to attend, Mr. David Anderson, the Chief Deputy Clerk, and I will be offering an orientation session on Tuesday, September 26, 2017, at 0930 in the courtroom of the U.S. Court of Appeals for the Armed Forces, 450 E Street, NW, Washington, DC.

Topics will include the Court's Rules of Practice and Procedure, bar admission, drafting and filing of pleadings, the petition process, electronic filing, the Court's website, Project Outreach, and a question and answer session.

To assist us with planning and providing for sufficient handouts, I would appreciate it if you would contact my paralegal, Ellen Rambo-Wilson at (202) 761-7364, with the number attending from your division by Friday, September 22, 2017.

A handwritten signature in black ink that reads "Joseph R. Perlak". The signature is written in a cursive style.

Joseph R. Perlak
Clerk of the Court